Economic & Smart Communities SRG Group CHARTER

Established: November 2017	**Function:** This Reference Group will consider goals and strategies contained within the **Economic Pillar; Vibrant Local Economy (13-15)** of the Community Strategic Plan. Items presented to the group during the term may include Economic Dev Strategy, Business Support & Development, Destination Mgt Plans, Smart Cities etc. The Group's clear focus will be on assisting strategic decision-making by Council.
Term: **Councillors**: Appointment for 2 Years or until the election care taker period commences **Community and Stakeholder Representatives:** Appointment for 4 years including one year following council election.	

Quorum and Voting
• The quorum for each meeting will be one half plus Chair or one of the elected Councillors.
• If a quorum is not present within 30 minutes within the commencement time of the meeting, the meeting shall become an informal meeting with no recommendations or decisions made.
• Strategic Reference Group meetings should have the intention of reaching consensus when endorsing items and recommendations.
 	
Meetings:
• The Strategic Reference Groups are to meet quarterly (four (4) times) throughout the year with the possibility of two (2) extraordinary meetings which may be called by the Chair with a minimum of two (2) weeks' notice.
• The schedule of meeting dates and venues will be provided to the members in an agenda at least 7 days prior to the meeting.
 	
Reporting Procedures:
• Minutes of meetings to be reported to Council
	Composition/Membership
	The Chair is the Mayor or his nominated delegate on this group and Deputy Chair as elected by the Mayor. The following Council members will be appointed:
	
	• Mayor + 3 Councillors
	
	The group will consist of up to twelve (12) members of the following Northern Beaches organisations and community groups:
	
	• 7 representatives of organisations or individuals with expertise and experience in one or more of the following areas:
	  – Chamber of Commerce
	  – Tertiary Education organisation or group
	  – Economic Development
	  – Tourism organisation or group
	  – Medium to large national business (with an interest in technology)
	  – Small local business (with an interest in technology)
	  – Strategic Planning expertise in Smart Cities
	  – Developing technology proficiency in the community

Ex Officio Advisors: Officers of Government and Statutory Corporations or other advisors as required. **Lead Council Officers:** Executive Manager Community Engagement & Communications and the Chief Information Officer. **Business Units:** Community Engagement & Communications and Systems & Information.	• 5 Community members or groups epresentatives interested in representing a broad range of strategic views in this topic across the Northern Beaches including one youth representative (under 24) or delegate from Councils Youth Advisory Group (* Ideally one member per ward). <u>Notes:</u> - All other Councillors are invited to attend and observe. - The group must be a balance of location, gender and area of expertise.

Community Strategic Plan: Social Goals and Strategies
Economic & Smart Communities

Goal 13 - Our businesses are well-connected & thrive in an environment that supports innovation & economic growth <u>Strategies:</u> 13a. Ensure that employment lands are retained & cater for a diverse range of businesses & industry 13b. Improve access for businesses to information, incentive programs, enterprise support 13c. Facilitate innovative environments & hubs where start-up businesses, entrepreneurs & innovators are supported & connected 13d. Support business & professional networks that are responsive to the evolving needs of the business community	**Goal 14 - Our economy provides opportunities that match the skills and needs of the population** <u>Strategies:</u> 14a. Facilitate local education & vocational training opportunities 14b. Facilitate & promote flexible work options to reduce commuting (e.g. telecommuting) 14c. Attract knowledge-based industries to meet the skills and aspirations of residents & support a thriving business environment 14d. Expand & promote employment & training opportunities for all residents, especially young people & people experiencing social disadvantage
Goal 15 - Our economy provides a range of employment & education opportunities to match the skills & needs of the population <u>Strategies:</u> 15a. Promote Northern Beaches as an attractive place to establish a business 15b. Provide diversified job growth & create industry clusters in our villages, strategic & district centres 15c. Facilitate active & safe urban environments through increased economic activity, in keeping with local character 15d. Enhance & extend opportunities for sustainable tourist economy throughout the area	**Goal 18 - Our community can easily connect and communicate through reliable communication technologies** <u>Strategies:</u> 18a. Provide public spaces that are connected through communications & technologies 18b. Facilitate environments that are supported by digital and physical communications infrastructure.